



Neighborhood House Association Head Start Specialized Services Sign-In and Out Sheet



Site: Miller Head Start

Room # 1 AM

SAMPLE

Service Providers must show staff an ID badge from their agency in order to sign a child in or out from the classroom.

Date	Child's First and Last Name	Service Type, Location of Services	Service Provider Name and Title	Sign Out Time	Service Provider Signature	Sign In Time	Service Provider Signature
10/4/13	Grace Henry	Speech/Language Site office	Saul Thompson, SLP	10:40 AM	<i>Saul Thompson</i>	11:10 am	<i>Saul Thompson</i>
10/4/13	Jose West	Adaptive PE, School auditorium	Nya Preta, APE Teacher	10:45 am	<i>Nya Preta</i>	11:15	<i>Nya Preta</i>